Prospective Student Information
MSW, Advanced Standing, PPS Credential, MSW/MPH
and MSW/JD Programs
FALL 2016

Cultivating the knowledge for global change...one community at a time.
Prospective Students,

Thank you for your interest in the School of Social Work at San Diego State University. Enclosed you will find information pertaining to the various MSW curriculum options offered at SDSU.

The profession of Social Work is deeply committed both to the relief of human distress and inequality and to meeting the social, psychological, and economic needs of human beings. The underpinning value of the profession is a commitment to social justice. While this concern for others is a vital ingredient of Social Work, it must be implemented with the knowledge and skills of the profession.

To accomplish these goals, the School of Social Work offers a 1 year Advanced Standing Program, and a 2, 3 and 4 year graduate curriculum in direct practice or administration/community development leading to the Master of Social Work degree. The direct practice concentration will enable students to work individually and in groups at the micro and mezzo level with clients through therapy and counseling. The administration/community development concentration focuses on macro practice and includes classes on leadership and organizational change. Every three years the School of Social Work offers an MSW Direct Practice three year program at the Imperial Valley campus.

Additionally, the School of Social Work offers:

- Masters in Social Work and Masters in Public Health (MSW/MPH)
- Masters in Social Work and Juris Doctor Degree (MSW/JD)
- Pupil Personnel Services Credential Program (MSW/PPS) – This credential prepares students for practicing social work in school settings and meets requirements for specializations in School Social Work as well as Child Welfare and Attendance Services.
- Early Childhood Socio-Emotional and Behavioral Regulation Specialist Certificate (MSW/EC-SEBRIS) – This certificate will prepare the MSW student to work with young children 0-5 years of age in the mental health field. The MSW/EC-SEBRIS option is offered in conjunction with the Child and Family Development Department.
- Certificate in Social Work Administration – This certificate will help to enhance the skills and career prospects for MSWs who have moved into, or are interested in moving into administrative positions.

The School of Social Work was founded in 1963 and has been continuously accredited by the Council of Social Work Education since 1966.

SDSU School of Social Work offers:

- Education and research programs guided by a team of administrators and faculty members who are noted experts in their area of research.
- A commitment to international and multicultural education, with a summer program in Thailand, Tijuana, Ireland as well as other international options. For more information about our international initiatives visit: [http://socialwork.sdsu.edu/international-initiatives/](http://socialwork.sdsu.edu/international-initiatives/)
- Opportunities for up to 40 paid Title IV-E Stipends for $37,000 over 2 years for full-time MSW students. The Title IV-E program assists MSW students who are committed to working in the field of child welfare and foster care services.
- Opportunities for Title IV-E county employee expenses, reimbursement covers tuition, books, mileage, parking, etc.
- The SSW contracts with over 600 community agencies to provider opportunities for direct practice and administrative field experience in medical settings and other residential and outpatient mental health facilities and hospices. Also, County of San Diego child protection, foster care services, schools including elementary, middle, and secondary throughout San Diego County.
- Competitive tuition and application fees.
Did you know?

- San Diego State University (SDSU) was established in 1897 and is a comprehensive university that has been classified as a Doctoral/Research University - Intensive by the Carnegie Foundation.
- SDSU is the second largest of 23 campuses in the California State University system and is one of the largest universities in the Western United States (5th largest in California).
- SDSU has a diverse student body of about 35,000. The main campus is situated on 283 acres atop a mesa in San Diego.
- The architectural richness of the campus reflects a combination of historical “mission” theme and contemporary design. For more information about SDSU visit www.sdsu.edu.

A National Reputation for Academic Excellence

SDSU, designated a “Doctoral/Research University-Intensive” by the Carnegie Foundation, is ranked among the top 7.2 percent of higher education institutions in the United States. As you pursue your master’s degree in one of 81 areas or your joint doctoral degree in one of 19 areas, you will learn from distinguished faculty, engaged in teaching and research.

Research Opportunities

SDSU is a hub of student invention and innovation, led by the Lavin Entrepreneurship Center and the Zahn Innovation Center. FORBES magazine ranked SDSU No. 18 on its list of America’s Most Entrepreneurial Universities. San Diego State University is classified by the Carnegie Foundation as a doctoral-granting institution with high research activity funded by the National Institutes of Health and the National Science Foundation.

- The Student Research Symposium is an annual forum for graduate and undergraduate students to present their faculty-mentored research to an academic audience and incorporate the evaluation into their work. More than 375 students from 86 majors participated in 2014.
- More than 49,000 alumni and friends have contributed to The Campaign for SDSU, the university’s first comprehensive fundraising campaign, which is raising $750 million to support students, faculty and academic programs. As of February 2015, the campaign had reached $558 million and received 106 gifts of $1 million or more.
- US NEWS and WORLD REPORTS ranks SDSU: colleges.usnews.rankingsandreviews.com
- For other areas of achievement and distinction as well as prominent alumni, please visit: advancement.sdsu.edu/AandD/index.html

San Diego Community:
An International Hub

Known for its near-perfect climate, 70 miles of beaches, over 100 golf courses, the world famous San Diego Zoo and Sea World, and breathtaking deserts to explore, San Diego is also recognized globally as a growing academic and research Mecca. San Diego’s geographic location and diverse population help make the area a dynamic international hub.
Fall Admissions Process
You will submit two separate applications as follows:

1. SDSU Graduate Admissions
Complete the CSU mentor application found at http://www.csumentor.edu/ (Available October 1).
After your application is submitted, ensure that transcripts and GRE scores are sent to:

Graduate Admissions
San Diego State University
5500 Campanile Drive
San Diego, CA 92182-7416

For questions call: 619-594-6336 or email: gra@mail.sdsu.edu

Your application will not be reviewed until all required documents are received.

- All MSW-Only programs are due December 15 (Advanced Standing, 2 year, 3 year, 4 year, Transfers)
- Dual degree programs are due March 1 (MSW/MPH, MSW/JD)
- IVC three-year program is scheduled to begin in Fall of 2017. For questions about the IVC program, please contact Ernie Zuniga at ezunigamsw@att.net

2. SDSU School of Social Work Admissions
Complete the School of Social Work application found at: http://socialwork.sdsu.edu

Application Deadlines
- Advanced Standing, two-year, three-year, and four-year programs, Transfers: due December 15.
- Dual Degree Programs (MSW/MPH & MSW/JD) due March 1.
- Pupil Personnel Services: due March 1.

NOTE: Applications will be reviewed in the order they are received. Students are strongly encouraged to submit their application as soon as the applications are available online.

It is critical that you apply to CSU Mentor PRIOR to sending your transcripts or your GRE scores to the Graduate Admissions Office.
Criteria for Admission to MSW Programs

- 500 hours of human service experience or research experience
- Hold Bachelor’s degree with liberal arts foundation (UC and CSU systems automatically meet this).
- Minimum GPA of 3.0 for the last 60 units completed and 2.85 overall.
- Proof of undergraduate statistics class with a grade of ‘C’ or better.

Two Application Forms Completed:
1. csumentor.edu
2. socialwork.sdsu.edu

To Graduate Admissions Submit:
- GRE examination results prior to December 15 or March 1 (depending on program) and TOEFL examination results (if applicable).
- MSW/JD applicants substitute LSAT examination score instead of GRE score.
- Submit transcripts of all colleges and universities attended prior to December 15 or March 1 (depending on program).

To The Social Work Department Submit:
(Details available with online application).
- Liberal Arts Perspective form (complete only if NOT a graduate of SDSU, CSU or UC System).
- Personal Statement.
- Three letters of recommendation.
- Application Information Certificate Form.

International Students
- All international students must be enrolled in a full course load every semester (9 units) to maintain their F-1 status. If they plan to take less than a full course load of study, they must complete the Application for Reduced Course Load (ARCL) form every semester which they are under-enrolled to maintain their F-1 status. The form can be located at: http://studentaffairs.sdsu.edu/ISC/content/Forms/CurrentForm/ARCL.pdf

If an international student fails to submit the ARCL form and is not enrolled in a full-course load of status, they have violated their F-1 status and their SEVIS record will be terminated.

Other criteria for admission to the Dual-Degree Programs

- **MSW/MPH**: full time, 3 year program; need minimum GRE scores that are in the 50th percentile or higher. The average GPA for 2015 incoming students was 3.45.
  - Contact information: Department of Public Health: Brenda Fass-Holmes: bholmes@mail.sdsu.edu
- **MSW/JD**: coursework is completed at California Western School of Law during the 1st year; LSAT scores are required when applying.
  - Contact Information: California Western J.D. Curriculum: http://www.cwsl.edu or Traci Howard: tdh@cwsl.edu or call 619-525-1463.

Pupil Personnel Services (PPS) Credential Program

- **Current or incoming students**: For MSW students who wish to pursue PPS credential, notify field director when applying for your second year field placement. Do NOT check the PPS box on your CSU mentor application.

Post-MSW Applicants: Send Admissions Director the following by March 1:
1. Letter expressing interest in the program and in school social work. Also describe changes in your work schedule which will be required in order to fulfill these requirements.
2. An official transcript documenting your MSW degree.
3. A resume of your professional experience – include field experience descriptions.
4. Two letters of recommendation, at least one from a supervisor.

Contact information for SDSU:
Mary Dang, Graduate Assistant at dang1@rohan.sdsu.edu
### SEQUENCING OF COURSES

Under different options permitted: MSW Students

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<tr>
<th>YEAR</th>
<th>COURSE</th>
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<th>3-YEAR OPTION</th>
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*DP = DIRECT PRACTICE  *ADM = ADMINISTRATION AND COMMUNITY DEVELOPMENT

** Civic Engagement and Social Environment

Two Electives should be taken by Administration concentration students this semester. This schedule may change or be revised to meet curriculum needs.
# ASP Course Sequence

## Advanced Standing Program - One Year

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<td>Advanced Reserch</td>
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**HBSE: Human Behavior in the Social Environment**

Electives may be selected from social work courses (SW 696, 702, 720, 758, 780, 781, 797, 798, 799A) or approved out-of-department courses.

Electives may be selected from social work courses (SW 696, 702, 720, 758, 780, 781, 797, 798, 799A) or approved out-of-department courses.

*DP = Direct Practice *ADM = Administration and Community Development
## MSW-MPH COURSE SEQUENCE

### SEQUENCING OF COURSES MSW-MPH

**CONCURRENT DEGREE PROGRAM**

**TOTAL 93 UNITS OVER THREE YEARS**

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<td>PH 645</td>
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TOTAL 93 UNITS OVER THREE YEARS
# MSW/JD Course Sequence

## Year 1 - Fall
Coursework is completed at California Western School of Law (CWSL)

## Year 1 - Spring
Coursework is completed at CWSL

## Year 2 - Fall
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<td>SW 619</td>
<td>Human Behavior in the Social Environment</td>
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<tr>
<td>SW 630</td>
<td>Social Work Practice: A Generalist Perspective</td>
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<td>SW 650</td>
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<td>SW 690</td>
<td>Seminar in Social Work Research Methods</td>
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## Year 2 - Spring
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<td>SW 620A</td>
<td>Seminar in Human Behavior and Social Environment</td>
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<td>SW 631</td>
<td>Social Work Practice: Individuals, Families, and Groups</td>
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<td>SW 632</td>
<td>Social Work Practice: Organizations and Communities</td>
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<td>SW 702</td>
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## Year 3 - Fall
**Advanced Human Behavior**

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## Year 3 - Spring
Coursework is completed at CWSL

## Year 4 - Fall
**Administration & Community Development**

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<td>Adv Sem Social Wk Admin</td>
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**Direct Practice**

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## Year 4 - Spring
**Administration & Community Development**

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**Direct Practice**

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Additional coursework completed at CWSL
Financial Aid Tips

View the estimated costs of Education:

http://www.csumentor.edu/faq/finaid_costs.asp

- Complete the Free Application for Federal Student Aid (FAFSA): http://www.fafsa.ed.gov/
- Visit the SDSU Office of Financial Aid website and search for scholarships: http://www.sa.sdsu.edu/scholarship/index.html (619-594-6323, Student Services West Room 3605). Note: Student background information may be required; therefore, some scholarships may ask for parental income. FAFSA is needed for most scholarships. It is recommended that all students fill out the FAFSA.
- Visit the School of Social Work website for scholarships and stipends socialwork.sdsu.edu/student-resources/financial-aid/scholarships/

Current School of Social Work Stipends:

- Title IV-E Child Welfare Services (Open to incoming students. Must complete the Title IV-E application at the time the MSW application is submitted) Ken Nakamura at knakamura@mail.sdsu.edu
- Rural Assistance Center https://www.raconline.org/funding
- Consider inquiring about scholarship programs at your job; available through professional, civic, educational or religious groups; and your local public library.

On-line you can begin a general search at:

- www.finaid.org
- www.collegeboard.com
- www.fastweb.com

Additional stipends and scholarships can be located at:

- http://socialwork.sdsu.edu/stipend
- GRE: http://www.ets.org/gre/revised_general/prepare
The School of Social Work serves 264 MSW students; 28 of those students study at our satellite campus in Imperial Valley. The School is committed to finding opportunities for our students to obtain scholarships and stipends to ease the financial burden of higher education. Currently tuition and fees are approximately $8,042 per year for full-time MSW students. During the academic year of 2013-2015, the School of Social Work was able to offer 44% of MSW students scholarships or stipends that ranged from $500 to $18,500.

The Title IV-E program offers stipends worth $18,500 to 20% of our MSW students who are going into the area of child welfare. The Title IV-E stipend program requires a period of employment pay back in a California County. In addition, the School of Social Work offers various individual scholarships ranging from $500 to $2,500, see below:

**Leon Williams Scholarship**  
Value up to $2,500 August and February.

**Maria Sardinas Scholarship**  
Value up to $2,500 August and February.

**Mark Todd Sandways Memorial Scholarship**  
Value up to $500 August and February.

**Norma Funderburk Scholarship**  
Minimum $500 scholarship value. August and February.

**Pearl Koch & Margot Pollak Memorial Scholarship**  
Minimum $2,500 scholarship value. August and February.

**School of Social Work Scholarship**  
Minimum $500 scholarship value. August and February.

**Fulbright Scholarship – award amount varies.**  
us.fulbrightonline.org

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**Scholarships Award Periods:**

Fall Cycle: Mid-August through mid-October. All applications are due in October.

1st Spring Cycle: Mid-August through early February. All applications are due in February.

2nd Spring Cycle: Mid-August through early May. All applications are due in May.
SDSU Fall 2015
Money Matters

The CSU makes every effort to keep student costs to a minimum. Fees listed in published schedules or student accounts may need to be increased when public funding is inadequate. Therefore, CSU must reserve the right, even after initial fee payments are made, to increase or modify any listed fees, without notice, until the date when instruction for a particular semester or quarter has begun. All CSU listed fees should be regarded as estimates that are subject to change upon approval by the Board of Trustees.

You must pay Tuition and Fees before you can access the Web registration system. “My Registration,” available at the SDSU WebPortal, contains registration and payment information. The registration process is not complete until you are officially enrolled in classes. Payment of fees alone does not constitute registration.

All Cashier Holds must be cleared prior to paying for registration. Payments to clear financial holds must be made by cash, debit cards, money order, or certified check. Inquire at Student Account Services for more information. Personal checks or credit cards will NOT be accepted.

Liability for Payment

It is the student’s responsibility to be aware of total fees due whether or not an invoice is received. Students with an approved Petition for Late Schedule Adjustment must pay in addition to the $20.00 late add fee any fees that may be due as a result of the added units. For example, a student enrolled in 6 units has an approved Petition to add 3 additional units. In addition to the $20.00 late fee, the fees for the difference between part-time and full-time fees are due BEFORE the Office of the Registrar will process the add.

Please note: Dropping a class after the schedule adjustment deadline (based on approved petition only) does not reduce your fee liability. If you are enrolled in 6 units and add 3 units and drop 3 units, you will still be liable for full-time Tuition and Fees.

Students submitting authorization to bill a third party for their Tuition and Fees will be held responsible for payment if the third party agency fails to pay.

According to Title 5, of the California Code of Regulations, Sections 42380 and 42381, should a student or former student fail to pay any debt owed to the institution, the institution may “withhold permission to register, to use facilities for which a fee is authorized to be charged, to receive services, materials, food or merchandise or any combination of the above from any person owing a debt” until the debt is paid.

ID Card Fee and Information

All new students are required to purchase an SDSU photo identification card, which permits use of campus services, such as student activities, athletic events, library privileges, etc. Any new student should submit $18.00 for the ID card in addition to other fees paid. After payment is made, students can obtain their ID card at the SDSU Card Office, located in Student Services West, Room 2620. Hours of operation: M - F, 8:30 a.m. - 4 p.m. For additional information, contact the SDSU Card Office at (619) 594-6800.
Payment Options

Payment for Tuition and Fees for Fall 2015 will be accepted beginning May 5, 2015. Do NOT wait until your registration access date to pay your fees.

Online – ACH Electronic Check

You may pay your Tuition and Fees, and other charges using the ACH payment option. This is just like writing a check, but you make the payment online. There is no additional charge for this option. You will need your bank routing and checking account number, which is not the same as your debit card number. If your payment is returned by the bank to the Student Account Services Office for any reason, your registration may be cancelled and you will be billed a $35.00 dishonored payment charge and a $20 late fee when applicable (this fee applies to all forms of payment that are returned by your bank). Non-payment of Tuition and Fees may result in cancellation of your registration and withholding of further services until all financial liabilities have been resolved.

The university reserves the right to refuse payments by electronic check from those individuals who have previously had items returned unpaid by their bank. PLEASE NOTE: If your electronic check writing privileges are revoked, you will have to wait one (1) year to be reinstated.

Online – Credit Card

Students are able to use MasterCard, Visa, American Express, and Discover Card to pay Tuition and Fees using CASHNet™ SmartPay, our secure third party vendor. Student Account Services/Cashiers does not accept credit cards for payment of Tuition and Fees, except as applicable under the terms of the Installment Plan. Payments made using CASHNet™ SmartPay are normally posted to the students account in real time so, the registration process should not be delayed. CASHNet™ SmartPay assesses each customer a service charge based on the transaction amount. See CashNet™ web site For more details

If your payment is returned by the bank to the Student Account Services Office for any reason, your registration may be cancelled and you will be billed a $35.00 dishonored payment charge and a $20 late fee when applicable (this fee applies to all forms of payment that are returned by your bank). Non-payment of Tuition and Fees may result in cancellation of your registration and withholding of further services until all financial liabilities have been resolved.

Use CASHNet™ SmartPay via the Web from your student account. You will be asked to select what you would like to pay for first, and then select how you would like to pay. At this point, you would select payment by credit card.

MasterCard, Visa, American Express and Discover Card charge cards are accepted for other payments, such as Housing, Parking, Health Services, Continuing Education, and miscellaneous over-the-counter payments. Students are reminded that banks will provide cash advances against credit cards if needed to cover registration payments. Most ATM cards are also accepted for payment of miscellaneous charges.

Mail – Check or Certified Funds

Tuition and Fees may be paid in full by personal check, money order, or certified funds. Checks should be made payable to SDSU. In order to have your payment processed on time, print the fee payment coupon found in the SDSU WebPortal and submit it (via mail or Student Account Services drop box) with your payment prior to your payment deadline. Your payment deadline is located in your “My Registration” in your WebPortal account.
Your Tuition and Fee payment coupon and check should be mailed to:

SDSU Student Account Services  
5500 Campanile Drive  
San Diego, CA 92182-7426

Checks are accepted for the exact amount of the payment. Overpayments of $10.00 or less are refunded only upon request.

If your payment is returned by the bank to the Student Account Services Office for any reason, your registration may be cancelled and you will be billed a $35.00 dishonored payment charge and a $20 late fee when applicable (this fee applies to all forms of payment that are returned by your bank). Non-payment of Tuition and Fees may result in cancellation of your registration and withholding of further services until all financial liabilities have been resolved.

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**San Diego Campus Fall 2015 Basic Tuition & Fees**

<table>
<thead>
<tr>
<th></th>
<th>GRADUATE CALIFORNIA RESIDENTS</th>
<th>GRADUATE NONRESIDENTS (out-of-state and international)</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Basic Tuition Fee</strong></td>
<td>$8,242</td>
<td>$8,242</td>
</tr>
<tr>
<td><strong>Nonresident Tuition</strong></td>
<td>$0</td>
<td>$6,696</td>
</tr>
<tr>
<td><strong>Estimated Off-Campus Food and Housing</strong></td>
<td>$12,408</td>
<td>$12,408</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>$20,605</strong></td>
<td><strong>$27,346</strong></td>
</tr>
</tbody>
</table>

For more information please go to [bfa.sdsu.edu/fm/co/sfs/money/Fall2015MoneyMatters.pdf](http://bfa.sdsu.edu/fm/co/sfs/money/Fall2015MoneyMatters.pdf)

*Nonresident tuition is based on 9 units each semester at $372 per unit.

Plan for additional expenses that will increase your cost of attendance. For graduate students, we estimate the average annual cost of books and supplies to be $1,762, transportation to be $2,071 and personal expenses to be $1,365. If these amounts match your personal situation, then you would add them to the overall cost of attendance.
Tuition for Nonresident Students (Foreign or Out-Of-State)

In addition to Basic Tuition and Fees, foreign and out-of-state students will be charged tuition for all units attempted at a rate of $372.00 PER UNIT.

Basic Tuition and Fees may be paid using any of the methods outlined under Payment Options. To avoid additional service charges (see Installment Plan), Basic Tuition and Fees must be paid in full prior to the first day of classes. If you are subject to Nonresident Tuition and do not pay in full prior to the start of classes, or submit an installment contract, service charges will be assessed, and late charges may apply. If Nonresident Tuition is not paid prior to the 20th class day (census), your registration may be cancelled.

For tuition purposes, zero unit and half-unit courses are counted as one unit. Auditors pay the same tuition as students carrying courses for credit.

Minimum Payment Requirements for Foreign Students:

- Graduate foreign students must pay for, or sign a tuition fee installment payment agreement for, a minimum of 9 units.
- Foreign students wishing to pay for fewer than 12 units (9 units, if graduate) must submit to Student Account Services an approved reduced course load request form from the International Student Center.

Health Insurance (mandatory for foreign students) is approximately $1,282.00 per year.

Contact for Additional Questions:
School of Social Work
Mary Dang, Graduate Assistant
dang1@rohan.sdsu.edu

We encourage all international applicants to contact the International Student Center at 1-619-594-1982 or visit www.isc.sdsu.edu for more information.
Background

The Advanced Standing Program (ASP) will admit approximately 15 students each year. All applicants must file two separate applications: one to the SDSU Office of Graduate Admissions to include transcripts, GRE scores, and TOEFL scores (if applicable), and one to the School of Social Work (see page 3 for application process).

The following specific materials are submitted to the School of Social Work:

1. Complete the MSW application indicating MSW Advanced Standing Program as area of interest.
2. Complete the information on employment, volunteer work, liberal arts foundation and field practicum portions as applicable.
3. Provide a Personal Statement that addresses reasons for seeking an MSW.
4. Include three completed reference forms with a personal reference letter. References must include one from a Field Instructor and one from a Social Work faculty member. Third reference can be from a person of choice, preferably someone with social work experience.
5. Applicants must possess an undergraduate degree in social work that was earned within 5 years of admission to the Advanced Standing program. The undergraduate degree must come from a program that is accredited by the Council on Social Work Education. The cumulative GPA for social work courses taken must be at least a 3.0 or better. The average GPA is 3.6.

Students admitted to the Advanced Standing Program will attend an orientation in April prior to beginning the program.

Students not admitted to the Advanced Standing Program may be considered for admission to the standard 60 unit program.

Program of Study

Advanced Standing students will begin their program of study in the summer with 9 units followed by 16 units in the Fall and 13 units in the Spring for a total of 38 units (See page 6).

Advanced Standing Program Review Process

ASP applicant files will be carefully reviewed for both academic suitability and for professional capacity. Eligibility will be determined through a review of transcripts, GRE scores (analytical writing portion only) and other documents in the applicant file. Each applicant packet will be reviewed by two independent faculty members using a rating scale that measures the following characteristics:

- Academic Potential
- Personal Statement
- Social Work Related Experience
- Writing Skills
- Three References (including a reference from Undergraduate Field Instructor and an Undergraduate Social Work faculty member)
- Must have completed a BA degree in social work prior to beginning the program in May.

The School of Social Work will admit new students to the Advanced Standing Program to begin enrollment in the summer of each academic year. Applications will be accepted between October 1 and December 15 of the preceding academic year.
SCHOOL SOCIAL WORK SPECIALIZATION

Pupil Personnel Services Credential Program

Child Welfare & Attendance Specialization

DESCRIPTION

The specialization in school social work program at SDSU prepares students for the practice of social work services in school settings and the education and training necessary to be certified by the California Commission on Teacher Credentialing to work in public schools. This program meets the requirements for two specializations for Pupil Personnel Services (PPS) Credentials: (1) School Social Work and (2) Child Welfare and Attendance Services.

The PPS program is integrated into the existing MSW program, with students specializing in Direct Practice. Specific requirements for the School Social Work Specialization are (1) 1000 total clock hours of internship of which 600 are in a public school setting; and (2) one 3-unit course and one 1-unit course are taken in the second year.

The program can also accommodate Social Workers with MSW degrees that wish to complete the requirements for the PPS Credential(s) and specialization (the 2 courses and supervised field experience as described above).

CALIFORNIA PPS CERTIFICATION REQUIREMENTS

Supervised Experience Requirements

   Completion of 450 hours of supervised experience working in a public school. This experience should include at least 350 hours and 100 hours in two different school levels: preschool, elementary, middle-school, high school.
   At least 100 clock hours of practice with at least 10 pupils of a racial/ethnic background different from that of the credential candidate.

   Completion of 150 hours of supervised experiences related to attendance and child welfare. A minimum of 90 clock hours are in a school setting in direct contact with pupils. A minimum of 30 clock hours are in interdisciplinary experiences in a setting that is outside the field of education (i.e. child welfare, mental health and other related fields). The remaining 30 hours can be at the discretion of the University supervisor.

Note: These requirements for hours of supervised experience fall within the requirements for the number of hours required of all 2nd year MSW Students.

APPLICATION PROCESS

MSW Applicants

Students currently enrolled in the MSW degree program and eligible for enrollment in SWORK750 may apply for the PPS program after the completion of their first year of study. Students file a regular field application for a second year placement and request a school setting. The Director of Field Education reviews all applications and arranges appropriate interviews. Once the student has been accepted into an approved PPS practicum site they are considered candidates for the credential program. At this point they must complete the course work and internship hours along with the remainder of their MSW program. All requirements and expectations are outlined in a packet of information given to each student at the first field liaison meeting in the Fall semester.
Post-MSW Applicants

Social workers who already have a MSW may enroll in the School Social Work Specialization program in order to meet eligibility for the PPS Credential as required by the State. These applicants will be expected to take the 10 unit program. The practicum requires the candidate to intern as a School Social Worker in selected schools in the San Diego area for the required hours of supervised experience. This experience should be equivalent to the academic program and therefore requires 20 hours per week – at the school site, during regular school hours. Post MSW applicants must apply via CSU Mentor, Graduate Admissions. Once accepted, students will need to apply for a Certificate of Clearance through the Commission on Teacher Credentialing, instructions are given once an application is admitted.

Applications are due by March 1 and should include the following:

1. Letter expressing interest in the program and in school social work.
2. Also describe changes in your work schedule which will be required in order to fulfill these requirements.
3. An official transcript documenting your MSW.
4. A resume of your professional experience – including field experience descriptions.
5. Two letters of recommendation, at least one from a supervisor.

The program begins each fall semester, with the two courses being completed by the end of the spring semester. Supervised hours must also be earned by the end of the spring semester as well.

Send materials to: Elizabeth Marucheau, LCSW, San Diego State University, School of Social Work, 5500 Campanile Drive, San Diego, CA 92182-4119. Email questions to: emaruche@mail.sdsu.edu

Useful Web Sites:

You may apply on-line for university admittance and scholarships. Following is a list of web sites that will provide you general and specific information on particular programs and activities:

- Social Work: http://www.socialwork.sdsu.edu
- Admissions Information: http://arweb.sdsu.edu/es/admissions/
- Admissions Application: http://www.csumentor.com
- Housing: http://www.sa.sdsu.edu/housing
- Campus Tours: http://arweb.sdsu.edu/es/admissions/tours_events/tours.html
- International Students: http://www.isc.sdsu.edu
- Tuition and Other Costs: http://go.sdsu.edu/student_affairs/financialaid/costofattendance.aspx
Appendix A

SDSU School of Social Work Alumni Mentor Resource List

We are here to help you answer any questions you may have pertaining to the field of Social Work. Please feel free to call a mentor anytime between 9 a.m. and 8 p.m.

<table>
<thead>
<tr>
<th>NAME &amp; CONTACT INFORMATION</th>
<th>AREAS OF EXPERTISE</th>
</tr>
</thead>
</table>
| Rosario Martinez – Iannacone, MSW | • K-12 parent engagement  
(619) 795-2016 (home)  
riannacone@pricecharities.org  
1994 Graduate  |
| | • K-12 social work  
• Community school models  
• Community outreach |
| Jennifer Tucker-Tatlow, MSW | • Children, Youth & Family/Administration concentrations  
SDSU - Academy for Professional Excellence  
(619) 594-3917 (work)  
jttatlow@projects.sdsu.edu  
1997 Graduate  |
| | • Internships at Palomar Family Counseling Service, Inc. and San Diego County Commission on Children, Youth and Families. Interests in proposal writing, program planning, administration, and evaluation, public policy, and teen pregnancy |
| McKenzie Letendre, MSW, MPH | • Alumni of MSW/MPH Program  
mckenzie.letendre@gmail.com  
2015 Graduate  |
| Mary Dang, Graduate Assistant | • For Questions pertaining to the MSW Admissions Process  
dang1@rohan.sdsu.edu  
Full-time student  |
Appendix B

SDSU School of Social Work
MSW/EC-EBRIS Alumni Resource List

We are here to help you answer any questions you may have pertaining to the field of Social Work. Please feel free to call a mentor anytime between 9 a.m. and 8 p.m.

<table>
<thead>
<tr>
<th>NAME &amp; CONTACT INFORMATION</th>
<th>CURRENTLY WORKING</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Alena Cansler - MSW</strong></td>
<td>• Family Wellness Program (Mental Health Practitioner)</td>
</tr>
<tr>
<td>MSW Advanced Standing Program Placement: Vista Hill Parent Care <a href="mailto:ajcansler@gmail.com">ajcansler@gmail.com</a> 2014 Graduate</td>
<td></td>
</tr>
<tr>
<td><strong>Gianna Navarro - MSW</strong></td>
<td>• Vista Hill Parent Care (Social Worker)</td>
</tr>
<tr>
<td>Placement: Vista Hill Parent Care <a href="mailto:sworkgradjw@gmail.com">sworkgradjw@gmail.com</a> 2013 Graduate</td>
<td></td>
</tr>
<tr>
<td><strong>Omar Zavalza - MSW, PPS</strong></td>
<td>• Chula Vista Elementary Schools (District Social Worker, oversees eight schools and all of the preschools in the district) 619-361-9093</td>
</tr>
<tr>
<td>MSW two year program, PPS Program Placement: Chula Vista School District <a href="mailto:ozavalza@gmail.com">ozavalza@gmail.com</a> or (619) 817-2545 2012 Graduate</td>
<td></td>
</tr>
<tr>
<td><strong>Jenna Williams, MSW</strong></td>
<td>• Center for Thoughtful Lasting Change, ABA Company. (Program Supervisor)</td>
</tr>
<tr>
<td>Placement: Vista Hill, Parent Care <a href="mailto:sworkgradjw@gmail.com">sworkgradjw@gmail.com</a> 2015 Graduate</td>
<td></td>
</tr>
<tr>
<td><strong>Amelia Broome, MSW</strong></td>
<td>• Center for Thoughtful Lasting Change, ABA Company. (Program Supervisor)</td>
</tr>
<tr>
<td>MSW three year program/ PPS credential Placement: Chula Vista School District <a href="mailto:amelia.b.broome@gmail.com">amelia.b.broome@gmail.com</a> 2015 Graduate</td>
<td></td>
</tr>
<tr>
<td><strong>Kristen Eberly, MSW</strong></td>
<td>• Center for Thoughtful Lasting Change, ABA Company. (Program Supervisor)</td>
</tr>
<tr>
<td>MSW program Placement: Casa de Amparo <a href="mailto:kristen.eberly@gmail.com">kristen.eberly@gmail.com</a> 2015 Graduate</td>
<td></td>
</tr>
</tbody>
</table>
FREQUENTLY ASKED QUESTIONS

About the MSW Program

1. Why should I pursue a master's degree in social work from SDSU?

For over 40 years, SDSU School of Social Work has been committed to excellence in all aspects of professional social work education and training with a long history of community engagement and involvement. We have an excellent faculty who strive to make your educational experience a good one. Our academic program is rigorous, exhilarating and absorbing. Students have many opportunities to examine, probe and challenge their ideas and capabilities.

2. How long will it take to earn my MSW degree?

We offer four curriculum plans, allowing you to complete the MSW program according to your own schedule:
- One-year plan: Advanced Standing Program
- Two-year plan
- Three-year plan
- Four-year plan

Refer to the course sequence for the different program plan on our website at www.socialwork.sdsu.edu

3. Why should I attend SDSU for my MSW degree?

SDSU provides an environment that fosters advanced training and original scholarship across all disciplines. It offers prospective graduate students and faculty the opportunity to engage in the highest caliber graduate training, academic scholarship and research, in one of the most beautiful and diverse settings in our nation. SDSU has been described by the Carnegie Foundation as a “research university with high research activity”; a statement reflecting the strength and commitment of the campus to its Masters and joint-doctor programs. Our programs emphasize a low student-to-faculty ratio, which provides you with excellent opportunities to work closely with faculty. This enhances the quality of your graduate education and gives you the individual attention that ensures an excellent graduate training experience. The University is a world-class institution, recognized not only for its distinguished academic scholarship but also for its commitment to and success in attracting a diverse cohort. SDSU embraces the rich diversity of its student body and recognizes that this diversity is an integral component to furthering our academic excellence. SDSU’s student population ranks as one of the 25 most racially diverse in the country.

4. What practice areas are offered?

You may choose from one of two method concentrations: direct practice or administration/community development. Within each concentration, a student may design their own program of study according to their interest (e.g. child welfare, mental health, health and aging).

- Direct Practice: Concentration with a micro and mezzo level approach focusing on counseling and therapy for individuals and groups.
- Administration/Community Development: Concentration with a macro level approach focusing on policy and leadership.

5. Are there dual degree programs?

Yes, we offer a MSW/JD and MSW/MPH.
6. Do you offer a part-time program?
No, we do not, however, we offer a three-year and a four-year curriculum plan that allow students to complete the program over the course of three or four years.

7. Do you offer the MSW program at locations other than San Diego?
Yes, we offer a program at the Imperial Valley SDSU Campus, which begins once every three years. For additional information about this program contact: ezunigamsw@att.net. The next MSW admission that will be offered at the Imperial Valley Campus will be in the Fall of 2017.

8. What orientation activities does the school provide for new students?
We require all new students to attend an incoming orientation session that will introduce the program, curriculum, field instruction, student organizations and campus resources, which generally takes place one week before classes start. Additionally, we encourage students to set up a campus tour through SDSU Prospective Student services that will provide an introduction to other campus resources and support services, http://sdsu.edu/campustours. The SDSU International Student Center is also available to help foreign students become oriented to the school, http://www.isc.sdsu.edu.

9. Do I need to complete a thesis?
MSW students have the option to complete a thesis (SWORK 799A, Plan A) in their last semester. Completing a thesis is not required by those who choose Plan B. However students with Plan B must pass the comprehensive exam.

10. What are the admission requirements for the MSW program?
Applicants must hold a bachelor’s degree (liberal arts perspective) from an accredited college or university. We strongly prefer at least a 3.0 cumulative undergraduate GPA. Applicants must also take the GRE, have 500 hours of human services experience (paid, volunteer, or internship), and have successfully completed an undergraduate statistics course prior to admissions.

11. What type of experience counts towards the 500 hour requirement?
Any paid, volunteer, internship or work experience that is relevant to the field of social work or human services will count to satisfy this requirement. This includes, but is not limited to, working in a multicultural or diverse environment, with underrepresented groups, disenfranchised populations; direct work with clients is highly desired. This may also include any human service work experience in MICRO (individual/direct practice), MEZZO (families, groups or management), and/or MACRO (policy or administration) work with special populations, in addition research experience would count toward the 500 hour requirement. We are looking for applicants who can demonstrate their desire and ability to work in the field of social work.
The hours will be reported on the School of Social Work application at the time you apply. While it is highly advised to have the hours completed by the time you apply, you are able to complete hours after the application date if you indicate this on your application and provide a description of the type of work you will be doing.

12. What type of undergraduate degree do I need?
A liberal arts background, spanning both social and biological sciences, is the ideal preparation for the MSW program, but you are encouraged to apply even if your bachelor’s degree was not in the liberal arts. We accept all majors.

13. Do I need to take the GRE and when should I take it?
Yes, the GRE is an SDSU requirement, although all MSW and MSW/MPH applicants have to take the GRE, the admissions committee only considers the analytical writing score for MSW applicants, while the entire GRE scores are considered for MSW MPH applicants.

14. Do I need to take the TOEFL (Test of English as a Foreign Language)?
Yes, if your medium of instruction was in a language other than English. Test scores are reported to the Graduate Division and the School of Social Work by the Education Testing Service, SDSU Institution Code 4682. It generally takes 3-4 weeks for scores to be reported.

15. What are the requirements for international applicants?
If you have international coursework, you must have your school send Graduate Admissions one official original-language copy of all records of academic coursework and proof of degree. For each document you must also send a certified literal English translation, which can come directly from the school itself or from a professional, certified translator. The translation must contain all information shown on the original-language documents. For details on which documents are required, check http://www.isc.sdsu.edu.

16. How many students are accepted?
Out of 450 applicants we enroll approximately 100 new students in the MSW programs each fall.

17. When will I hear whether I am accepted?
Decision letters are mailed via standard U.S. postal mail between April 15 and June 5. Wait list students will be notified the first week of June.

18. What is the MSW program application deadline?
The deadline for all MSW-Only programs is December 15 (Advanced Standing, 2-year MSW, 3-year MSW, 4-year MSW). The deadline for the dual degree programs MSW/MPH and MSW/JD is March 1.
FREQUENTLY ASKED QUESTIONS

A completed application includes:

- CSU mentor application and School of Social Work application
- GRE Scores, transcripts
- Personal statement
- Three reference letters
- Application Information Certification

YOU ARE REQUIRED TO CHECK YOUR WEB PORTAL TO ENSURE YOUR APPLICATION IS COMPLETE.

We strongly encourage each applicant to monitor their application status on the web portal throughout the application process. Please note the School of Social Work will not review any file that is incomplete.

19. Can I transfer credits from other graduate programs?

Yes, with certain restrictions. Transfer applicants must have at least a 3.0 cumulative grade point average at their original institution. Class credit will be evaluated and allowed on a case-by-case basis. A maximum of 30 credit hours may be transferred. Please contact Elizabeth Marucheau (MSW Admissions Director, emaruche@mail.sdsu.edu) with:

1. A two - three page letter containing information on your career goals, area of concentration (Mental Health, Health and Aging; Children, Youth and Families; or Administrative/Clinical), RED ID number (given when you apply to CSU mentor), mailing address, how many semester of internship you have completed and describe the reasons that you are transferring. If you took leave of absence from your major, describe why you needed to take a leave of absence and why you are now ready to resume your social work education. Any problems at your previous school or internship should be explained.

2. Two official copies of student’s transcripts from all schools attended.

3. A letter from the student’s previous School of Social Work stating that the student is in good academic and professional/ethical standing.

4. Evaluation or progress report on your field placement from your previous school.

5. Transfer students are only considered for admission in the Fall semester. The deadline to apply for Fall is December 15.

6. Transfer students must take the GRE prior to being admitted to SDSU for graduate study.
FREQUENTLY ASKED QUESTIONS

About Paying for your Graduate Education

20. What is the cost of attending graduate school at SDSU?

Please refer to our estimates of tuition and expenses for MSW and Joint Program students and visit the SDSU Money Matters website for more information about the cost of attendance http://arweb.sdsu.edu/es/admissions/costs.html#grad

21. Does SDSU provide financial aid?

Yes. The SDSU Office of Financial Aid and Scholarship administers federal aid programs and provides information on private financing programs. Please read our overview of financial aid for MSW students and visit SDSU Office of Financial Aid and Scholarship website http://go.sdsu.edu/student_affairs/financialaid/Default.aspx for detailed information about the financial aid application process, deadlines and downloadable forms. To ensure maximum financial aid eligibility, complete all financial aid documents by the deadlines, regardless of your application status. Also, check the scholarships page on the School of Social Work site for additional financial aid opportunities: http://socialwork.sdsu.edu/student-resources/financial-aid/scholarships/

22. Are there any additional financial aid resources?

We offer departmental scholarships to MSW students. Awards vary and are based on individual merit and financial need. Refer to our scholarships page for more information http://socialwork.sdsu.edu/student-resources/financial-aid/scholarships/

Specialized MSW Stipend Programs

- CalSWEC Title IV-E Child Welfare Services Stipend Program: 2-year plan students receive educational stipends of $18,500 annually and specialized training in public child welfare in exchange for committing to work in a California public child welfare agency or at the San Diego HHSA upon graduation. Full time county employees may be reimbursed for educational expenses.

- CalSWEC Mental Health Training Program: available for Advanced Standing, 2-year, 3-year, and 4-year plan, advanced 700 level students only. Students selected will receive specialized training in mental health and a stipend of $18,500 in their final year in exchange for committing to work with the County of San Diego, Behavioral Health Services Department or a non-county contracted mental health site immediately upon graduation.

University scholarships are available. Also, private loans are available. Please refer to the SDSU Financial Aid Office website http://go.sdsu.edu/student_affairs/financialaid/Default.aspx for more information.

23. What financial aid opportunities are available for international students?

Please visit the SDSU International Student Center website http://www.isc.sdsu.edu for more information.

24. Do you offer graduate assistantships?

Yes. Please request a Graduate Assistant (GA) application from socwork@mail.sdsu.edu, then submit your completed GA application with your resume to socwork@mail.sdsu.edu
25. Is student housing available?
Yes. SDSU Housing Services offers a wide variety of housing options for graduate students, from residence halls to apartments. Most MSW students do not live in university housing since the San Diego area has numerous interesting communities in which to live, many within a reasonable commuting distance from SDSU. If you decide to apply for housing, we recommend that you meet the **December 15th** application deadline for the MSW program so that you can receive your admission decision as early as possible—housing applications may only be submitted once you have been admitted to SDSU. Please see the SDSU Housing web site http://www.sa.sdsu.edu/housing for more information.

26. Are International Students allowed to apply for the three or four year program?
No, all international students must enroll in a full course load every semester (9 units for graduates, 12 for undergraduates) to maintain their F-1 status. If they plan to take less than a full load of study, they must complete the Application for Reduced Course Load (ARCL) form http://studentaffairs.sdsu.edu/ISC/content/Forms/CurrentForm/ARCL.pdf every semester which they are under enrolled to maintain their F-1 status. If an international student fails to submit the ARCL form and is not enrolled in a full course load status, they have voided their F-1 status and their SEVIS record will be terminated.