

**2024 Fall Semester**

**Field/Classes held: Monday, August 26, 2024 - Thursday, December 11, 2024**

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| Monday, August 5 OR<br>Wednesday, August 21 | <b>New Field Instructor Training: "Introduction &amp; Overview of Field Instruction &amp; SDSU Field Program." Required for NEW Field Instructors.</b><br>Session #1: Aug. 5 @ 8:30AM–11:30AM <b>OR</b> Session #2: Aug. 21 @ 8:30AM–11:30AM <b>via Zoom</b> . Register for one of the sessions via IPT. (No CEUs offered.)                             |
| Thursday, August 17                         | <b>Mandatory MSW Orientation @ Bernstein Theatre</b><br><br>General Orientation - <b>8:30AM-12PM</b> *Required for all incoming 2-Yr, 3-Yr, 4-Yr and ASP students<br>MSW Field Orientation - <b>1-4:30PM</b> *Required for all students enrolled in SW 650 in fall 2024   |
| Friday, August 23                           | <b>Annual Field Meeting – Required for all Field Instructors assigned students for Fall 2024.</b> Program is from 9AM–11:30AM <b>Location: In person @ Templo Mayor, SDSU Student Union</b><br><br><b>Undergraduate Social Work Field Orientation @ OP-220. Required for all BASW students taking SW 489 in fall 2024.</b> Orientation is from 1PM- 4PM |
| Monday, August 26                           | <b>FIRST day of field &amp; classes for Fall 2024 semester</b>  |
| Week of Monday, August 26                   | New Field Instructors and Task Supervisors begin <b>online training modules in IPT.</b> <b>Online training modules MUST be completed by December 11, 2024.</b>  |
| Wednesday, Aug. 28                          | <b>Field Advisory Board Meeting at 3PM-4:30PM via Zoom.</b>   |
| Monday, September 2                         | <b>Labor Day (CAMPUS CLOSED – No field or classes.)</b>   |
| Week of Monday, September 9                 | <b>SW 650 Students begin 16 hours per week in field practicum.</b> (For the first 2 weeks of the fall semester, SW 650 students are in the field for only 10 hours per week.)   |
| September 16–September 30                   | All students will begin receiving their initial caseload and/or project assignments within the first 2-4 weeks of fall semester, following orientation and training at internship.  |
| October 1 –December 11                      | <b>Agency Site Visits:</b> Meeting is scheduled between Field Faculty, Field Instructor/Task Supervisor and student to discuss the student’s progress and learning experience.  |
| Monday, October 14                          | <b>Indigenous Peoples’ Day – Campus Open. Field and Classes held.</b>   |
| <b>Monday, October 14</b>                   | <b>Orientation Checklist and Learning Agreement should be completed via IPT.</b>  |
| Wednesday, November 6                       | <b>Field Advisory Board Meeting at 3PM-4:30PM via Zoom.</b>   |
| Monday, November 11                         | <b>Veterans Day Observed (CAMPUS CLOSED – No field or classes.)</b>   |
| Thur.- Fri., November 28-29                 | <b>Thanksgiving Holiday (CAMPUS CLOSED – No field or classes.)</b>  |
| <b>Monday, December 2</b>                   | <b>Comprehensive Skills Evaluation &amp; Self-Evaluation Narrative Assignment due in IPT.</b>   |
| Monday, December 11                         | <b>LAST day of field and classes for Fall semester</b>  |
| Monday, December 11                         | All new Field Instructors & Task Supervisors should have <b>completed online training modules and quizzes in IPT</b> by this date.  |
| December 12–18                              | Finals week – <b>no</b> field or classes (unless specific arrangements made with field faculty and field instructor)  |
| Tues. - Fri., December 24–27                | <b>Winter Break (CAMPUS CLOSED – No field or classes.)</b>  |
| Tuesday, Dec. 31                            | <b>Last Day of Fall Semester, Grades Due by 11PM</b>  |
| Wednesday, Jan. 1, 2025                     | <b>New Year’s Day Observed (CAMPUS CLOSED – No field or classes.)</b>   |

\*Please check back frequently. The SDSU Field Education Calendar will be updated as dates are revised and/or added. Refer to respective Practicum Course Syllabus for other specific assignment due dates.

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### **1. SDSU Campus Open**

**When an agency is closed for a holiday and SDSU Campus is open for this holiday**, e.g. Indigenous Peoples' Day, President's Day, etc. and the student has scheduled internship hours on the day the agency is closed, the **student is responsible for making-up those hours** some time during the semester to meet the required curriculum hours in the practicum course.

### **2. SDSU Campus Closed**

**When the SDSU campus is closed, the student cannot conduct internship hours on that day** even if the agency is open, such as on Veteran's Day or the Friday after the Thanksgiving Holiday. If the student has scheduled internship hours on that day, the **student is responsible for making up those hours** to meet the required curriculum hours in the practicum course.

**Students who are at their practicum during the Winter Break do so on a voluntary basis.** A student's hours volunteered during this time frame **cannot** be applied towards required practicum course hours. We request that students be given a **minimum of two consecutive weeks off** during the Winter Break. If students do volunteer their time for continuity of client care during the academic break, a modified schedule is usually worked out with their Agency/Field Instructor, for example, instead of the student attending for the full 16 or 20 hours, they may reduce their hours to only 10 hours per week.

Students are covered by the University's liability insurance during academic breaks, but **cannot be at their practicum when campus is closed during Winter Break, December 24 – 27, 2024, New Year's Day, observed on Jan. 1, 2025, and MLK Jr. Day, Jan. 20, 2025. Campus will also be closed on Cesar Chavez Day (March 31, 2025) during Spring Break and therefore students cannot be at their practicum.**

### **3. Spring Break 2023**

**Monday, March 31, 2025 - Friday, April 4, 2025**

2025 Spring Semester

Field/Classes held: Tuesday, January 21, 2025–Thursday, May 8, 2025

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|------------------------------|---|
| Monday, January 20           | Martin Luther King Jr. Day (CAMPUS CLOSED – No field or classes.)   |
| Tuesday, January 21          | FIRST day of field & classes for Spring 2025 semester   |
| Friday, January 24           | Advanced Year MSW Practicum Planning Meeting – All current SW 650 Students & 4-Year Program Students going into their Advanced Practicum (SW 750/SW 755) in Fall Semester 2025 – Information meeting about Advanced Year practicum process from 9AM-12PM. Location: TBD<br><br>Undergraduate BASW Practicum Planning Meeting – For future SW 489 from 12PM-3PM. Location: TBD |
| Friday, January 31           | AGENCY FAIR - For future Advanced Year MSW students & future Undergraduate BASW seniors. 9AM–12PM.  |
| Thursday, February 6         | Placement Planning Meeting for 3-year and 4-year part-time students for first year field placements in Fall 2025. Field policies, application process and due dates will be reviewed. Time: 2PM-4PM. Location: TBD  |
| Wednesday, February 26       | Field Advisory Board Meeting at 3PM-4:30PM via Zoom.  |
| February – May               | Advanced Year MSW and BASW student internship referrals, interviews, acceptances for Fall 2025.<br><br>3- and 4-year part-time MSW student internship referrals, interviews, acceptances for first year field placements Fall 2025.   |
| TBD (Typically in March)     | All School Day - Mandatory for all BASW, MSW, dual MSW-MPH/MSW-JD and JDP students.   |
| Mon.-Fri., Mar. 31 – April 4 | Spring Break  |
| Monday, March 31             | Cesar Chavez Day (CAMPUS CLOSED – No field or classes.)   |
| Monday, April 7              | Comprehensive Exam for Final Year Students  |
| TBD                          | NASW Legislative Lobby Days – Participants may be allowed to count their time in participating toward required field hours, but must discuss with their Field Instructor and Field Faculty Liaison ahead of time. Approval should be documented in writing.   |
| Friday, April 11             | Life After Graduation Event – For graduating GERO, BASW and MSW students. Location: TBD   |
| Friday, May 2                | Appreciation Event – For Agency Partners, Field Instructors and Task Supervisors from 11:30AM to 1:30PM. Location: TBD  |
| Monday, May 5                | Comprehensive Skills Evaluation & Self-Evaluation Narrative Assignment due in IPT.  |
| Wednesday, May 7             | Field Advisory Board Meeting at 3PM-4:30PM. Location: via Zoom  |
| Thursday, May 8              | LAST day of field and classes for Spring 2025 semester  |
| Fri.-Thur., May 9 – 15       | Final Examinations  |
| TBD                          | Imperial Valley Campus Commencement   |
| Fri.–Sun., May 9–11          | Commencement Days – San Diego Campus  |

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