



Superior Court of California, County of San Diego (CA) Mental Health Hearing Officer

SALARY	\$52.35 - \$66.32 Hourly \$4,188.00 - \$5,305.60 Biweekly \$9,074.00 - \$11,495.47 Monthly \$108,888.00 - \$137,945.60 Annually	LOCATION	Vista, CA
JOB TYPE	Permanent - Full-Time	JOB NUMBER	25-010
DEPARTMENT	North Family Court Services	OPENING DATE	12/19/2024
CLOSING DATE	1/26/2025 11:59 PM Pacific		

Summary

MENTAL HEALTH HEARING OFFICER

Examination No.25-010

San Diego Superior Court is seeking qualified candidates for the position of Mental Health Hearing Officer. There is one (1) vacancy in the Counselor in Mental Health Program. This position is under the management of Family Court Services, located at the North County Division, 325 South Melrose Drive, Vista, CA 92081.

JOB SUMMARY

Under administrative direction, a Mental Health Hearing Officer conducts informal hearings and applies the appropriate rules of evidence and civil procedure to determine involuntary placement of mentally disordered patients and/or their capacity to refuse psychotropic medications; submits detailed orders after hearing, records, documents, and forms to the court; and performs related duties as required.

Typical duties may include but are not limited to: conducting probable cause hearings in psychiatric facilities to determine if patients meet legal criteria for involuntary detainment; reviewing clinical and legal documents, interpreting complex legal and psychiatric regulations that apply to mental health, analyzing evidence, and determining continued involuntary placement of mentally disordered patients; conducting medication capacity hearings as required by statute; applying provisions of the California Welfare & Institutions Code related to mental health; ensuring that all notices, decisions and findings of fact that pertain to matters heard are appropriately prepared and filed or delivered to the Superior Court; maintaining hearing logs of all assigned proceedings; conducting training about the hearing process to facility staff.

The IDEAL CANDIDATE should have the following:

KNOWLEDGE OF:

Provisions of the California Probate Code, Family Code, Welfare & Institutions Code; relevant statutes and rules of the Judicial Council of California and Superior Court of California, County of San Diego; statutes relevant to mental health certification reviews; legal and medical terminology and pleadings relevant to mental health certification reviews; principles of working with persons with mental disorders.

ABILITY TO:

Understand, interpret and apply appropriate provisions of statutes, rules and policies applicable to mental health

certification reviews; conduct fair and impartial hearings in a manner that will obtain all pertinent evidence and secure confidence and respect; objectively review evidence and information on cases and prepare sound recommendations pertinent to mental health certification reviews; present clear and logical statements of fact, law and arguments in oral and written form; establish and maintain effective working relationship with the public, Superior Court judicial officers, members of the bar, mental health facilities, various governmental agencies, and court staff; maintain confidential information when required by legal or ethical standards.

Hearings are held in mental health facilities throughout the county. Mental Health Hearing Officers must be able to travel to multiple facilities, sometimes within the same day, by arranging their own transportation and/or use a personal vehicle.

MINIMUM QUALIFICATIONS

Current active member in good standing in the State Bar of California; **AND** five (5) years of full-time, post-bar experience in providing legal services.

Experience in conducting certification hearings under Welfare & Institutions Code Sections 5250 and 5270, Riese capacity hearings, and/or Roger S hearings is highly desirable.

HOW TO APPLY

Applicants must submit an online application. Please go to <http://www.sdcourt.ca.gov> and click on the "Employment" link. At the Job Opportunities page, click on the position that you are interested in and then click on the "Apply" link.

New users of the NEOGOV/GovernmentJobs online application system will need to set up a user account. A step-by-step *Online Employment Application Guide* may be found by clicking on the "How to Apply" link in the Applicant Login page.

PROOF OF CALIFORNIA BAR CARD REQUIREMENT

Please include a copy of your current California Bar card as a JPEG or PDF file in the "Attachments" section of your online application. **Your application will not be considered if your Bar card is not included.**

FILING DEADLINE

Online applications will be accepted until **11:59 p.m. Pacific Time on Sunday, January 26, 2025.**

EVALUATION AND SELECTION

Qualified applicants will be placed on the Mental Health Hearing Officer eligible list based on an evaluation of information provided in the online application.

As vacancies approved to be filled occur, names of candidates from the eligible list will be forwarded to the department hiring manager. Only candidates whose qualifications best meet the needs of the position will be invited to participate in selection interviews.

Placement on the eligible list does NOT guarantee that all candidates will be contacted by the department hiring manager for interviews.

Candidates shall be selected in accordance with statutory authority and regulations in Welfare & Institutions Code Section

5256.1 and 5334(c).

The provisions of this job bulletin do not constitute an implied or expressed contract, and any provisions contained in this bulletin may be modified or revoked at any time. The requirements stated represent only the minimum required to file an application. Meeting the listed requirements does not guarantee an applicant will qualify.

Agency

Superior Court of California, County of San Diego (CA)

Address

San Diego Superior Court Human Resources
500 Third Avenue
Chula Vista, California, 91910

Phone

(619) 746-6000

Website

<http://www.sdcourt.ca.gov>

Mental Health Hearing Officer Supplemental Questionnaire

***QUESTION 1**

If you have not done so already, please upload a copy of your current California Bar card as a JPEG or PDF file in the "Attachments" section of your online application. **Your application will not be considered if your Bar card is not included.**

Do you understand the instruction stated above?

- Yes
 No

***QUESTION 2**

Please describe your experience, education, and any special skills or training you have that qualifies you for the position of Mental Health Hearing Officer.

***QUESTION 3**

Please describe your experience in serving in a judicial or quasi-judicial role, or serving as a neutral.

***QUESTION 4**

Please describe your education, training and/or professional experience related to mental health issues and working within the mental health system.

***QUESTION 5**

What are your strongest skills and abilities that would help you to perform the duties of a Mental Health Hearing Officer?

***QUESTION 6**

This position requires traveling to various mental health facilities throughout the county and being available to fill in on short notice. Please explain what potential conflicts you may have meeting these requirements.

* Required Question