



SDYS Job Announcement:
Education Specialist
I CARE Program

San Diego Youth Services provides vital services to more than 28,000 youth every year at 100+ community and school locations. We provide safe places to live and long-term solutions through shelter, foster homes, community centers and housing. Through prevention, early intervention and treatment, we also help youth before they need higher levels of care or become homeless.

Join us in building futures.

We Offer:

- Comprehensive health insurance coverage
- Dental/Vision/Life Insurance
- Employee wellness program
- Generous PTO plan
- Retirement Plan
- Diverse and inclusive work environment

Status: Full-time, \$36,000/year

Responsibilities: Accountable to I CARE Program Manager to provide comprehensive trauma-informed services as part of the I CARE Program including providing guidance and education/academic planning support to Commercially Sexually Exploited (CSE) Youth and those at risk of Commercial Sexual Exploitation (CSE) throughout San Diego County through unprecedented patience, creativity and acceptance, as youth develop relational competencies and life skills. Manage participant motivation, removal of barriers, implementing educational/academic goals as well as as needed general case management support in coordination with the youth, facilitate referrals, and collaborate with community partners. Assist in Drop-In Center Program development, day-to-day operation and team decision making while supporting program outcomes.

Duties:

- The development, implementation, and evaluation of an integrated treatment approach for CSE
The development, implementation, and evaluation of an integrated treatment approach for CSE youth with co-occurring psychiatric and substance disorders and quality trauma informed youth programs that adhere to and uphold the rigorous standards of San Diego Youth Services as mandated by its mission, purpose, guiding principles and standards of quality.
- Adhere to and uphold the rigorous standards of SDYS as mandated by its mission, purpose, guiding principles and standards of quality. Participate in their refinement.
- Acquire knowledge of the role and responsibility of the SDYS Board of Directors and stay current.
- Assist in updating agency policies and procedures. Carry agency big picture and stay current on agency activities.
- The development, implementation, and evaluation of an integrated “treatment” approach for youth experiencing or at risk of commercial sexual exploitation (CSE).
- Responsible for completing screenings, intakes and corresponding paperwork for Drop-In Center participants.

Administration Offices

3255 Wing Street, San Diego, CA 92110 Ph: (619) 221-8600 Fax: (619) 221-8611
www.sdyouthservices.org

- Develop goals and provide coaching and resource navigation services in areas relating to
 - educational and academic services, independent living skills development, vocational services, health and wellness, crisis intervention, leadership development support and adherence, when applicable and any and all other case management support needs the youth may present during program enrollment.
 - Provide assessment, guidance, and life planning support to participants during weekly/bi-weekly services.
 - Facilitate and co-facilitate groups and activities at the drop-in center including but not limited to weekly education support groups focused on developing independent living skills relating to time management, study skills, productivity, etc.
 - Create groups or outings connected to educational goals (college tours, etc) to support youth.
 - Provide one-on-one support to youth working on education goals in collaboration with I CARE Team including GED prep, enrolling in school, applying to college, study skills, etc. Provide transportation to appointments.
 - Provide support around IEPs and developing a network of support on campus with providers.
 - Assist in the development and implementation of a tutoring program and provide support and supervision to volunteers engaged in program.
 - Conduct outreach to community organizations providing education services to youth. Develop and establish collaborative working relationships with community partners like high schools, community colleges and educational liaisons with the county office of education, etc.
 - Welcome and support volunteers in the organization and assist them in accomplishing their services whenever applicable.
 - Maintain warm, welcoming office grounds and facilities and provide direct supervision in the Milieu.
 - Monitor participant progress and maintain accurate and complete case files and case notes in a timely manner.
 - Prepare and submit required reports.
 - Transport participants when necessary.
 - Work independently and as a team member to create innovative ways to meet goals and provide a high level of service that is engaging and meets the needs of the participants.
- Other related duties as assigned or required.**

Physical Requirements: Must have ability to bend at the waist, kneel or crouch to assist youth. Must have ability to hear and speak to exchange information and make presentations. Must have ability to lift and carry 20 pounds--lifting books, materials and equipment to execute lessons and presentations. Seeing to read, prepare and review a variety of activities and to monitor youth activities. Sitting or standing for extended periods of time. Walking extended lengths to move around campus and community. Potential exposure to physical injury from aggressive behavior.

Qualifications: Bachelor's degree in social work or related field with two years equivalent experience. Bilingual required. Two years experience working with at-risk youth preferred. Related experience working with Survivors of Commercial Sexual Exploitation and/or Human Trafficking preferred. Experience working with job readiness and career development. Experience with crisis intervention, case management, youth participation and youth development. Must be willing to develop or possess working knowledge of trauma-informed care and dual diagnosis treatment; experience working in trauma-informed and dual diagnosis programs preferred. Culturally sensitive and knowledge of resources, particularly employment resources, in San Diego. Strong professional oral and written

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communications skills is a must, as well as, ability to work with minimum supervision and frequent interruptions, while maintaining a professional demeanor at all times. Ability to (re) prioritize and multi-task is a must. Able to work with multi-disciplinary team in a very diverse setting that serves people of all backgrounds, culture and sexual orientation. Available to work evenings, weekends (Saturdays and/or Sundays) and some holidays as needed. Must be computer literate in Microsoft Outlook, Word and Excel. Able to be cleared to drive and have valid driver's license. Willingness to use personal vehicle to transport youth and drive to appointments throughout San Diego County (mileage reimbursement provided). Maintain certification in CPR and First Aid. Employment is subject to required clearances which include tuberculosis test, fingerprinting, background checks, and drug testing. Must be able to work efficiently remotely; be able to follow all the guidelines provided by the agency, government and health authorities to maintain safety and health when the job requires physical presence and/or contact with others during this pandemic. In an effort to keep staff healthy and reduce their risks, teams are working remotely when reasonably possible due to the public health precautions surrounding the COVID-19 Pandemic. SDYS provides essential services that are identified as critical services to our County's system of care. As an essential worker, you can and will be required to provide in-person services at SDYS location, partner site location (i.e. school campuses or probation sites), or in the community as needed. At this time, Staff will continue to participate in an in-person office rotation schedule to limit the number of people in the building to practice physical distancing

An Equal Opportunity Employer

SDYS is committed to creating a diverse work environment and is proud to be an equal opportunity employer. Auxiliary aids and services are available upon request to individuals with disabilities. In compliance with the Immigration and Nationality Act as amended, all new employees must verify their eligibility to work in the United States.

Job Opened: 5/24/21

To Apply: Please submit resume and cover letter to
<https://sdyouthservices.applytojob.com/apply/4l3Ti3d123/Education-Specialist>

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