



SDYS Job Announcement:  
**Overnight Residential Counselor (Part-time)**  
Youth Emergency Shelter

San Diego Youth Services provides vital services to more than 28,000 youth every year at 100+ community and school locations. We provide safe places to live and long-term solutions through shelter, foster homes, community centers and housing. Through prevention, early intervention and treatment, we also help youth before they need higher levels of care or become homeless.

Join us in building futures.

**We Offer:**

- Comprehensive health insurance coverage
- Dental/Vision/Life Insurance
- Employee wellness program
- Generous PTO plan
- Retirement Plan
- Diverse and inclusive work environment

**Status:** Part-time (24 hours/week), \$14.43/hour

**Responsibilities:** Accountable to Program Manager. Supervise residential milieu. Maintain coverage of the milieu. Act as on-duty supervisor and trainer for milieu volunteers, create youth leadership roles and activities in milieu.

**Duties:**

- The development, implementation, and evaluation of an integrated treatment approach for youth with co-occurring psychiatric and substance disorders and quality trauma informed youth programs that adhere to and uphold the rigorous standards of San Diego Youth Services as mandated by its mission, purpose, guiding principles and standards of quality.
- Welcome and support volunteers in the organization and assist them in accomplishing their services whenever applicable.
- Maintain monthly scheduling to ensure adequate staffing of milieu.
- Assist in training, developing, coordination, supervising, recognizing and evaluating volunteers and co-workers.
- Assist in updating agency policies and procedures.
- Maintain data collection and contract compliance of records as required. Communicate necessary information and events through utilization of communication logs or direct contact.
- Conduct intakes, contact parents when possible, and provide initial services.
- Maintain rules, consequences, cleanliness and order of facility. Monitor use and cleanliness of laundry room.
- Encourage client's personal hygiene and assist with teaching living skills.
- Link, refer and advocate with appropriate agencies/support services for individual residents when appropriate.
- Provide crisis intervention, on telephone and in person, during all working hours.
- Provide first aid in minor emergencies. Assist in securing medical services for serious problems.
- Verify and be responsible for bus tokens and gift certificates.

**Administration Offices**

3255 Wing Street, San Diego, CA 92110 Ph: (619) 221-8600 Fax: (619) 221-8611

[www.sdyouthservices.org](http://www.sdyouthservices.org)

- Assist in evening meal volunteers and arrange for food if none arrives on any given night.
- Maintain positive relationships with community, including law enforcement, neighbors and social services.
- Maintain positive atmosphere. Ensure completion of chores by residents.
- Maintain confidentiality and privacy standards of service partner protected health information and other applicable information and material in accordance to agency and center policies, and applicable regulations and laws including HIPAA.
- **Perform other duties as assigned or required.**

**Qualifications:** Able to work with homeless youth in a shelter setting. Experience working in a residential setting. Bilingual Spanish-English speaking helpful. Able to work in a very diverse setting with people of all backgrounds, culture and orientation. Able to lift and carry over 20 -30 lbs. Able to be cleared to drive own vehicle & agency vehicle (if applicable) and have valid driver's license. Available to work evenings, overnight, weekends and holidays. Willing to go through clearance process which includes fingerprint clearance (Hire is pending the results of appropriate clearances). Must be willing to develop or possess working knowledge of trauma-informed care and dual diagnosis treatment; experience working in trauma-informed and dual diagnosis programs preferred. Must be able to work efficiently remotely; be able to follow all the guidelines provided by the agency, government and health authorities to maintain safety and health when the job requires physical presence and/or contact with others during the COVID-19 pandemic.

#### **An Equal Opportunity Employer**

SDYS is committed to creating a diverse work environment and is proud to be an equal opportunity employer. Auxiliary aids and services are available upon request to individuals with disabilities.

In compliance with the Immigration and Nationality Act as amended, all new employees must verify their eligibility to work in the United States.

**Job Opened: 5/27/21**

**To Apply:** Please submit resume and cover letter to:  
<https://sdyouthservices.applytojob.com/apply/YVGyDb7qJW/Residential-Counselor>

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