Part-time Graduate Student Worker Job Openings within the Health and Community Engagement Team (HCET) of Aging & Independence Services, Health and Human Services Agency, County of San Diego

Health and Community Engagement Team
The Aging & Independence Services (AIS) Health and Community Engagement Team has three areas of focus: Health Promotion, Community Programs, and AIS Communications. The current openings are with the Health Promotion and Community Programs units, but graduate student workers may also support AIS Communications. The Health Promotion and Community Programs units collectively work towards improving health and quality of life for older San Diegans by conducting programs, outreach, and education on various health and wellness topics of interest to older adults and their caregivers.

Health Promotion Unit
The Health Promotion unit is a small unit of 8-10 staff that supports the larger agency. Our mission is to improve the health and wellness of older adults in San Diego County so they may remain independent. The Health Promotion unit provides programs to prevent diabetes, prevent falls, manage chronic conditions, improve physical functioning, and improve access to healthy food and physical activity. We also convene several community coalitions to improve health in the community. For more information on our programs, visit: www.HealthierLivingSD.org We currently have an opening for two Graduate Student Workers (GSW). This is a paid internship.

Community Programs Unit
The Community Programs Unit is responsible for interacting with the public, educating older adults and the broader community about services, and providing services that relate to health promotion, family caregiver assistance, volunteer opportunities, and intergenerational programming. The unit works with many community partners on events, programs, and services.

Responsibilities of the GSW(s) will include the following:
- Arrange health/wellness classes at various host sites around the county.
- Conduct presentations about various AIS programs.
- Identify new host sites and provide technical assistance for starting programs.
- Ensure program leaders have equipment, supplies and materials to maintain their classes.
- Track program data and submit timely reports.
- Plan trainings and workshops for leaders and organizations.
- Assist in facilitating and/or managing community coalitions.
- Arrange health speakers for community groups.
- Assist with drafting social media outreach for key programs.
- Assist with planning community events.
- Assist with program planning.

November 4, 2021
- Assist with program evaluation.
- Develop educational and outreach materials.
- This position may offer possibilities for Master’s Thesis or other projects.

EDUCATIONAL BACKGROUND: Must be enrolled in a full-time, graduate, public health, health science, gerontology, or related program.

Skills & Knowledge needed: Excellent coordination / “arranger” ability – track multiple moving pieces in a rapidly changing puzzle that you take responsibility for and make it all fit together. Excellent interpersonal communication. Good presentation and facilitation skills. Knowledge of public health, health promotion, social media, community relations, and implementing evidence-based programs a plus. Good attention to detail to track, record, and organize program data.

SKILLS DESIRED (Not Mandatory): Bilingual - Spanish

SCHEDULE: Flexible schedule, 20 hours per week, within business hours with possibility of weekend events. We prefer a two-semester commitment.

Please send cover letter and resume by November 5th, 2021 to: roberto.ramirez2@sdcounty.ca.gov

Review will begin on November 8th, 2021 and continue until the positions are filled.