

**2023 Fall Semester**

Field/Classes held: Monday, August 21, 2023–Monday, December 11, 2023

Wednesday, August 2	Field Advisory Board Meeting at 3PM-4:30PM via Zoom.
Friday, August 4 OR Wednesday, August 09	New Field Instructor Training: "Introduction & Overview of Field Instruction & SDSU Field Program." Required for NEW Field Instructors. Session #1: Aug. 4 @ 8:30AM–11:30AM OR Session #2: Aug. 09 @ 8:30AM–11:30AM via Zoom. Register for one of the sessions via IPT. (No CEUs offered.)
Thursday, August 17	Mandatory MSW Orientation @ The Little Theatre in Hepner Hall General Orientation - 8:30AM-1PM MSW Field Orientation - 1-4:30PM REQUIRED for students enrolled in SW 650 this Fall 2023
Friday, August 18	Annual Field Meeting – Required for all Field Instructors assigned students for Fall 2023. Program is from 9AM–11:30AM Location: via Zoom.  Undergraduate Social Work Field Orientation @ WC-220. Required for all BASW students taking SW 489 in fall 2023. Orientation is from 1PM- 4PM
Monday, August 21	FIRST day of field & classes for Fall 2023 semester
Week of Monday, August 21	New Field Instructors and Task Supervisors begin online training modules in IPT. Online training modules MUST be completed by December 11, 2023.
Monday, September 4	Labor Day (CAMPUS CLOSED – No field or classes.)
Week of Monday, September 4	SW 650 Students begin 16 hours per week in field practicum. (For the first 2 weeks of the fall semester, SW 650 students are in the field for only 10 hours per week.)
September 11–September 30	All students will begin receiving their initial caseload and/or project assignments within the first 2-4 weeks of fall semester, following orientation and training at internship.
Thursday, September 21	New Field Instructor Training: "Learning, Assessment, Evaluation and Successful Supervision in Field Instruction." Required for NEW Field Instructors. Session #1: Sept. 21 @ 9AM-12PM via Zoom OR Session #2: Sept. 21 @ 1PM-4PM in person. (No CEUs offered.)  Register for one of the sessions via IPT.
October 1 –December 11	Agency Site Visits: Meeting is scheduled between Field Faculty, Field Instructor/Task Supervisor and student to discuss the student's progress and learning experience.
Monday, October 09	Indigenous Peoples' Day – Campus Open. Field and Classes held.
October 13	New Field Instructor Training: "Diversity and Difference in Practice – Cultural Humility and Field Instruction" Recommended for NEW Field Instructors. Session #1: Oct. 13 @ 8AM-11AM via Zoom. Register for this session via IPT. (Free CEUs provided for LCSWs, LMFTs & LPCCs.)
Monday, October 16	Orientation Checklist and Learning Agreement should be completed via IPT.
Friday, October 27	New Field Instructor Training: "Motivational Interviewing in Field Instruction" Recommended for NEW Field Instructors. Oct. 27 @ 8:30AM-11:30AM via Zoom. Register for this session via IPT. (Free CEUs provided for LCSWs, LMFTs & LPCCs.)
Wednesday, November 1	Field Advisory Board Meeting at 3PM-4:30PM via Zoom.
Friday, November 10	Veterans Day Observed (CAMPUS CLOSED – No field or classes.)
Thur.- Fri., November 23-24	Thanksgiving Holiday (CAMPUS CLOSED – No field or classes.)

Tuesday, November 14	<b>New Field Instructor Training: “Trauma-Informed Field Instruction” Recommended for NEW Field Instructors.</b> Session #1: Nov. 14 @ 9:00AM-12:00PM <b>via Zoom</b> . Register for this session via IPT. (Free CEUs provided for LCSWs, LMFTs & LPCCs.)
Friday, November 17	<b>New Field Instructor Training: “MI Conversations with Interns: Practice &amp; Reflection” Prerequisite: Motivational Interviewing in Field Instruction.</b> Nov. 17 @ 8:30AM-11:30AM <b>via Zoom</b> . Register for this session via IPT. (Free CEUs provided for LCSWs, LMFTs & LPCCs.)
<b>Monday, December 4</b>	<b>Comprehensive Skills Evaluation &amp; Self-Evaluation Narrative Assignment due in IPT.</b>
Monday, December 11	<b>LAST day of field and classes for Fall semester</b>
Monday, December 11	All new Field Instructors & Task Supervisors should have <b>completed online training modules and quizzes in IPT</b> by this date.
December 12–18	Finals week – <b>no</b> field or classes (unless specific arrangements made with field faculty and field instructor)
Thur. - Tues., December 21–26	<b>Winter Break (CAMPUS CLOSED – No field or classes.)</b>
Friday, Dec. 29	<b>Last Day of Fall Semester, Grades Due by 11PM</b>
Monday, Jan. 1, 2024	<b>New Year’s Day Observed (CAMPUS CLOSED – No field or classes.)</b>

\*Please check back frequently. The SDSU Field Education Calendar will be updated as dates are revised and/or added. Refer to respective Practicum Course Syllabus for other specific assignment due dates.

### 1. SDSU Campus Open

When an agency is closed for a holiday and SDSU Campus is open for this holiday, e.g. Indigenous Peoples’ Day, President’s Day, etc. and the student has scheduled internship hours on the day the agency is closed, the **student is responsible for making-up those hours** some time during the semester to meet the required curriculum hours in the practicum course.

### 2. SDSU Campus Closed

When the SDSU campus is closed, the student **cannot** conduct internship hours on that day even if the agency is open, such as on Veteran’s Day or the Friday after the Thanksgiving Holiday. If the student has scheduled internship hours on that day, the **student is responsible for making up those hours** to meet the required curriculum hours in the practicum course.

Students who are at their practicum during the Winter Break do so on a **voluntary basis**. A student’s hours volunteered during this time frame **cannot** be applied towards required practicum course hours. We request that students be given a **minimum of two consecutive weeks off** during the Winter Break. If students do volunteer their time for continuity of client care during the academic break, a modified schedule is usually worked out with their Agency/Field Instructor, for example, instead of the student attending for the full 16 or 20 hours, they may reduce their hours to only 10 hours per week.

Students are covered by the University’s liability insurance during academic breaks, but **cannot be at their practicum when campus is closed during Winter Break, December 21 – 26, 2023, New Year’s Day, observed on Jan. 1, 2024, and MLK Jr. Day, Jan. 15, 2024. Campus will also be closed on Cesar Chavez Day (April 1, 2024) during Spring Break and therefore students cannot be at their practicum.**

### 3. Spring Break 2023

**Monday, April 1, 2024 - Friday, April 5, 2024**

2024 Spring Semester

Field/Classes held: Wednesday, January 17, 2024–Thursday, May 2, 2024

Monday, January 15	Martin Luther King Jr. Day (CAMPUS CLOSED – No field or classes.)
Wednesday, January 17	FIRST day of field & classes for Spring 2024 semester
Friday, January 19	Advanced Year MSW Practicum Planning Meeting – All current SW 650 Students & 4-Year Program Students going into their Advanced Practicum (SW 750/SW 755) in Fall Semester 2024 – Information meeting about Advanced Year practicum process from 9AM-12PM. Location: TBD  Undergraduate BASW Practicum Planning Meeting – For future SW 489 from 12PM-3PM. Location: TBD
TBD	AGENCY FAIR - For future Advanced Year MSW students & future Undergraduate BASW seniors. 9AM–12PM.
Tuesday, January 30	New Field Instructor Training: “Trauma-Informed Field Instruction” Recommended for NEW Field Instructors. Session #2: Nov. 14 @ 9:00AM-12:00PM via Zoom. Register for this session via IPT. (Free CEUs provided for LCSWs, LMFTs & LPCCs.)
February – May	Advanced year student internship referrals, interviews, confirmations for Fall 2024.
Wednesday, February 7	Field Advisory Board Meeting at 3PM-4:30PM via Zoom.
Thursday, February 8	Placement Planning Meeting for 3-year and 4-year part-time students for first year field placements in Fall 2023. Field policies, application process and due dates will be reviewed. Time: 2PM-4PM. Location: TBD  New Field Instructor Training: “Diversity and Difference in Practice – Cultural Humility and Field Instruction” Recommended for NEW Field Instructors. Session #2: Feb. 8 @ 9AM-12PM via Zoom. Register for this session via IPT. (Free CEUs provided for LCSWs, LMFTs & LPCCs.)
February – May	3- and 4-year part-time student referrals, interviews, confirmations for first year field placements Fall 2024.
TBD (Typically in March)	All School Day - Mandatory for all BASW, MSW, dual MSW-MPH/MSW-JD and JDP students.
Mon.-Fri., April 1– 5	Spring Break
Monday, April 1	Cesar Chavez Day (CAMPUS CLOSED – No field or classes.)
Monday, April 8	Comprehensive Exam for Final Year Students
TBD	NASW Legislative Lobby Days – Participants may be allowed to count their time in participating toward required field hours, but must discuss with their Field Instructor and Field Faculty Liaison ahead of time. Approval should be documented in writing.
Friday, April 12	Life After Graduation Event – For graduating GERO, BASW and MSW students. Location: TBD
Monday, April 29	Comprehensive Skills Evaluation & Self-Evaluation Narrative Assignment due in IPT.
Wednesday, May 1	Field Advisory Board Meeting at 3PM-4:30PM. Location: via Zoom
Thursday, May 2	LAST day of field and classes for Spring 2024 semester
Friday, May 3	Appreciation Event – For Agency Partners, Field Instructors and Task Supervisors from 11:30AM to 1:30PM. Location: TBD
Fri.-Thur., May 3 – 9	Final Examinations
Thursday, May 9	Imperial Valley Campus Commencement
Fri.–Sun., May 10–12	Commencement Days – San Diego Campus

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